

# ENROLLMENT SUPPORTING DOCUMENTS CHECKLIST

*Note: Document Requirements may vary from student to student.*

STUDENT	HEALTH
<input type="checkbox"/> Birth Certificate	<input type="checkbox"/> Immunization Form (Must be on FL-680 form) <input type="checkbox"/> Physical within last year <input type="checkbox"/> Sports Physical, if applicable
RESIDENCE	ACADEMIC
<input type="checkbox"/> Proof of Residency <ul style="list-style-type: none"> <li>○ If <b>renting</b>: current lease</li> <li>○ If <b>own</b>: Homestead Exemption card, current property tax statement, or signed Settlement Statement</li> <li>○ If <b>other</b>: district-issued Verification of Residence Form</li> </ul> <input type="checkbox"/> Supporting Residency Document 1 <ul style="list-style-type: none"> <li>○ Current Utility Bill (electric, cable, or water, with service address matching address provided)</li> </ul> <input type="checkbox"/> Supporting Residency Document 2 <ul style="list-style-type: none"> <li>○ Current mail, showing address provided</li> </ul> <input type="checkbox"/> Supporting Residency Document 3 ( <b>Renting Only</b> ) <ul style="list-style-type: none"> <li>○ Rent Receipts</li> </ul> <input type="checkbox"/> Supporting Residency Document 4 ( <b>Renting Only</b> ) <ul style="list-style-type: none"> <li>○ Renters Insurance (no more than 5 pages, upload must include address of property and coverage dates)</li> </ul> <p><i>Before uploading, verify the document(s) contain the name of the parent/guardian enrolling the student.</i></p> <p><i>If uploading a <b>lease</b>, do not include more than 5 pages. Required pages must have:</i></p> <ul style="list-style-type: none"> <li>▪ Name of Renter</li> <li>▪ Address of Property</li> <li>▪ Duration of Lease</li> <li>▪ Signatures of Renter and Lessor</li> </ul>	<input type="checkbox"/> Test Scores <input type="checkbox"/> Transcript (Grades 7 & up) <input type="checkbox"/> Report Cards <input type="checkbox"/> Virtual School course information <input type="checkbox"/> Withdrawal Form from current school** <ul style="list-style-type: none"> <li>○ <b>DO NOT</b> withdraw from current school until Enrollment Confirmation has been received.</li> </ul> <p><i>Provide Test Scores and Report Cards for both the current and previous school year.</i></p> <p><i>Transcript can be uploaded in place of individual Test Scores and Report Cards uploads if included.</i></p>
FAMILY	ESE AND SUPPORT
<input type="checkbox"/> Parent/Guardian government-issued ID (Driver's License or Passport <i>only</i> ) <input type="checkbox"/> Legal Documentation, if applicable (e.g., Parenting Plan, Injunction, Adoption)	<input type="checkbox"/> Current IEP <input type="checkbox"/> Gifted Plan (EP) <input type="checkbox"/> 504 Plan